HPAB MEETING AGENDA - February 25, 2021 @ 7:30PM  
  
Meeting via Zoom

Attending: Steven Saltzman, Steve and Nancy Price, Teresa Bulger, Randy Geis, Bill King, Alan Lieberman, Sarah Oliver, Jeff Pistol, Loretta Smith, Justin Van Dyk and Jason Gareis

Board Secretary for meeting Teresa Bulger  
  
Report from Chair - status of our physical address (looks like we need one)

Hereafter we will have a mailbox at the Town Hall, when mail is delivered S. Saltzman will get a call and we’ll pick up outside.   
  
- missing resumes   
- missing Oaths of Office – Steve and Nancy will send it to Steven

Question for Group: do committee members want to attend historic preservation courses? It will be useful to have more people with this background.

Kinney Clark still interested in being a part of HPAB; (He is the GIS specialist at State Historic Preservation Office and a cartographer)

Old Business:  
  
Cranford Master Plan - Historic Preservation Element - Steven (spoke to Kathleen Murray!)

* October of 2019 Planning Board presentation and informal review
* March of 2020, HPE put on the back burner indefinitely.
* Murray has said that as soon as in-person meetings are started again, a new presentation meeting will be held (there are many new members of the Planning Board) and thereafter hopefully we will have this adopted as part of the township’s Master Plan.  
    
  Discussion of possible new projects and priorities
* Updates to the Preserve Cranford Website
  + We need to revise how we want the website to look so that our purpose and projects are clearly communicated, rather than just a group that sells plaques. Maybe look at the Westfield and Plainfield Historic Preservation Commission Pages.
* Plaques -  
  2 new orders (total is now seven)- do we buy more now?

Need for more pictures (the press releases really seem to be working); Amy to provide image of plaques on houses in the North Cranford

Historic District

Update map to reflect all plaque purchasers - Kinney  
 35 Spruce St.; 113 Alden Road;  807 West End Place; 319 North Union Ave; 23 Holly St., 117 Forest Ave

* S. Saltzman plans to put another article together for Cranford Patch, Cranford Monthly, Suburban News;

* \*\*Board Votes and approves to put in a new order for 11 plaques

Sunny Acres plaques – Loretta does these sales directly to residents there  
  
Sunny Acres Design Guidelines- Maureen, Loretta  
 Loretta has tried to reach Maureen to no avail so far. She will try to find out from Kinney what is required in design guidelines  
Westfield’s Preservation Commission has a website with their version of this.  
  
Audio tour of Cranford Historic sites - Steve, Nancy – Steve will reach out to John Prescott to find out when we will get the contract and check.  
We need to follow up with John Sandy of TSS ([www.trafficsafetyservice.com](http://www.trafficsafetyservice.com/))  
  
Social media  
  HPAB Facebook page updates - Amy and Randy

Amy not present but Randy says it would help if they had more material to draw from… Steven said he’d see if he can find more historical data for their use.  
  
River tour brochure -  Teresa will report on this in spring (funding for this?) (NJ Council for the Humanities Grant?)  
  
You Tube posting of the History/Architecture DVD - Kinney  
  
  
  
Variances - Ron  
 None presented. Ron Meeks not present.  
  
  
HPAB website - Bill and Steven – Steven said that he and Bill have started to work on website but that we need to really understand what we want the site to do. Suggested that we check out other town’s websites including Westfield and Plainfield.  
  
New business:  
  
\* Request from CHS for nominations for annual Preservation award

* Steve – Commercial Nomination: Connelly and Hickey, for work on Masonic Building, Union Ave North and Alden Street
* Residential Nomination: Holly Street at Alden, a lot of renovation to the outside including restoring the porch; 203 Holly Street, Thomas and Teresa Hunsinger (?)  
    
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* ACCOUNTING:   on 1/19 transfer of $454.15 from paypal to Spencer Bank from 3 purchases of plaques and one of CD (this last purchase should be returned as we give CD with plaques).  
    
  \*          Treasurer? (Anyone interested in doing this for a year?)  
    
  Bank balance on Feb.  16    $ 6.948.60  
        Liabilities: next order for plaques approx.   $1400  
                       : donation to Heritage Plaza and  Riverwalk $1500  
                       : our share of QR signs approx                      $ 700  
    
  Next meeting Thursday March 25 (7:30)